

## **The Klamath 9-1-1 Emergency Communications District**

### **Announces**

**It will be accepting applications for the position of**

### **OPERATIONS MANAGER**

**Beginning 3/1/18 and closing 03/23/18 at 1000 hrs.**

Applications are currently being accepted for the position of Operations Manager.

Qualifications include:

- High school graduation with continued education in business management, public administration, criminal justice administration or related field.
- A minimum of three years' work in public safety with knowledge of communications methods, practices, terminology and equipment.
- A minimum of two years of work in a supervisory or management position which requires knowledge of training techniques, personnel management practices and procedures.
- To possess or have the ability to obtain emergency telecommunications certification.

Position duties include:

- Management of personnel
- Oversee communications systems and operations
- Coordination with other public safety agencies.

Please review complete position description for details.

Obtain a complete job description and application from the District web site [www.klamath911.com](http://www.klamath911.com), or in the lobby.

Submit completed applications, Letter of interest and resume via email to [jgibson@kc911.us](mailto:jgibson@kc911.us)

A supplemental questionnaire will be sent to all qualified candidates after the position has closed. All submissions will be ranked and the top five candidates will be invited to an assessment tentatively scheduled for the week of April 16, 2018.